

# **LARDER LAKE PUBLIC LIBRARY BOARD MEETING**

**March 18<sup>th</sup>, 2019**

The regular meeting of the Larder Lake Public Library Board was held at the Library on Monday February 11, 2019 with T. Reid - chairing. The minutes are as follows:

**Members Present:** S. Cannon , J. Dolhy, F. O'Connor, T. Reid – Chairperson , P. Hull-Council Rep.  
P. Bodick – Librarian

**Called to Order:** 7:00 p.m.

Minutes of February 11, 2019 distributed.

**Motion #1:** S. Cannon motions that the minutes of the February 11, 2019 meeting be accepted as read.  
Seconded by F. O'Connor  
-CARRIED-

## **BUSINESS ARISING FROM MINUTES:**

Memorial Quilt: ●Board members have agreed to include Gladys Olhman's name to the memorial quilt.

**Motion #2:** J. Dolhy motions that the names on the Memorial Quilt will include people for whom a memorial donation or a donation in kind has been made to the Library.  
Seconded by F. O'Connor  
-CARRIED-

Service Canada 2019:●No further information at this time.

Young Canada Works-2019:

- No further information at this time.

Budget-2019: ●Reviewed questions from Council Representative P. Hull regarding the Library budget. Municipal budget has not been completed at this time.

## **NEW BUSINESS:**

TD Summer Reading Program:

- Library is registered for promotional material. Theme for 2019 is "Natural World".

Children's Summer Programming:

- Gardening Program – promote program in the April newsletter & registration form @ circulation desk. The flower beds will be included in this program.
- Special Events-P. Bodick to contact the following organizations: Science North, Little Ray's Reptile Zoo, Science Timmins, A.C.E. Exotic Animal Sanctuary and Magician IncrediBrent and SuperSarah

OLS-North Network Meeting:

- Wednesday April 10, 2019 in Englehart. P. Bodick to attend.

## **REPORTS:**

Finance & Personnel Committee:

- Nil

Property Committee:

- Nil

**Reports con't.**

Planning and Policy Committee:

- “Accessible Customer Service Policy” ACC-1–ACC-5 to be deferred to the April meeting for approval.
- ”Advocacy Policy” reviewed

**Motion #3:** S. Cannon motions to approve “Advocacy Policy” ADV-1 & ADV-2.as reviewed.  
Seconded by J. Dolhy  
-CARRIED-

- Larder Lake Public Library Board Bylaws B-1, B-2, B-3

**Motion #4:** J. Dolhy motions to approve “Bylaws B-1 & B-2 with the following amendment to B-3 “The Board shall be composed of at least five and not more than seven members”  
Seconded by F. O’Connor  
-CARRIED-

- Larder Lake Public Library Board Bylaws B-4 & B-5

**Motion #5:** F. O’Connor motions to approve Bylaw B-4 and amend B-5 to read “Public Library Board”.  
Seconded by S. Cannon  
-CARRIED-

Public Relations: ●All Library events are posted on the Library’s website, Facebook page and in the monthly Municipal newsletter.

Librarian: ●Computer use for February=4 users.  
● ILL request to Libraries- Feb. 4 searches – 4 request – 3 shipped – 2 received  
●ILL request from Libraries- Feb. 10 requests – 8 shipped –2 non-supply- 1 expired  
●Circulation stats: February = 646 – ephemeral = 334  
●Overdrive E-books: February = Stats not available  
●Other on-line resources February = Stats not available  
●CNIB: February = 1  
●WIFI in Library usage = February = 0  
●February website stats: - Unique visitors =116, no. of visits =229, Pages Viewed=382, Hits = 661  
●February Facebook Stats = Pg. visits 21, Total reach = 531 People engaged = 46  
Page likes = 194  
●February 14<sup>th</sup> Craft Night = 2 children & 1 adult  
●Quiddler – February = 19 adults

Chairperson: ●Nil.

Member Concerns: ●Nil

***NEXT MEETING:*** Monday April 15, 2019 @ 7:00 p.m.

***ADJOURNMENT:*** 8:40 p.m.

**Motion #6:** F. O’Connor motions to adjourn meeting at 8:40 p.m.  
Seconded by J. Dolhy  
-CARRIED-