

# **LARDER LAKE PUBLIC LIBRARY BOARD MEETING**

**January 16<sup>th</sup>, 2019**

The regular meeting of the Larder Lake Public Library Board was held at the Library on Monday January 16, 2019 with T. Reid - chairing. The minutes are as follows:

**Members Present:** S. Cannon , J. Dolhy, A. Cunnington, M. Herron, L. McGuire  
T. Reid – Chairperson  
P. Bodick – Librarian

**Called to Order:** 7:00 p.m.

Welcoming: newly appointed Board members.

Direction from Council to post for an additional Board member.

Minutes of November 26, 2018 distributed.  
December Library Board meeting cancelled.

**Motion #1:** S. Cannon motions that the minutes of the November 26, 2018 meeting be accepted as read.  
Seconded by A. Cunnington  
-CARRIED-

## **BUSINESS ARISING FROM MINUTES:**

Memorial Quilt: ●Confirming spelling of three names; once this is completed names will be submitted.

## **NEW BUSINESS:**

Elections- 2019: ●Chairperson – Tracey Reid  
●Vice-Chairperson – Marlene Herron

Young Canada Works-2019:

●Final submission date for applications is January 15, 2019. Application submitted on January 8, 2019.

Service Canada 2019:●Final submission date for applications is January 25, 2019. The criteria for this grant has changed as the applicants are required to be between 15 & 30 years of age but are not required to be a student. P. Bodick to submit application for maximum weeks and maximum hours.

Third Quarter Report: ● Submitted & reviewed.

Year End Report: ●Year end report for 2018 submitted and reviewed. Further discussion deferred to the February meeting.

## **REPORTS:**

Finance & Personnel Committee:

- Members – T. Reid, M. Herron & J. Dolhy
- 2019 Budget to be presented and reviewed at the February meeting.

Property Committee:

- Members – T. Reid, S. Cannon, L. McGuire

**REPORTS con't:**

Planning and Policy Committee:

- Members – T. Reid, A. Cunnington, M. Herron, S. Cannon
- Bylaw B25 – Scheduling of Board Meeting

**Motion #2:** A. Cunnington motions that Bylaw B25-Scheduling of Board Meetings read as follows:  
“The Larder Lake Public Library Board shall hold a regular monthly meeting from September to June”.

Seconded by M. Herron

-CARRIED-

Public Relations: ●Members – T. Reid, P. Bodick, S. Jensen

Librarian:

- Computer use for December=10 users.
- ILL request to Libraries- Dec. 3 searches – 1 request – 1 shipped – 2 received
- ILL request from Libraries- Dec. 8 requests – 7 shipped –3 non-supply- 0 expired
- Circulation stats: December = 828 – ephemeral = 513
- Overdrive E-books: December = 20 Adult Fiction = 17, Juvenile Fiction = 3
- Other on-line resources December = N/A
- CNIB: December = 1
- WIFI in Library usage = December = 3 (in Library only)
- December website stats: - Unique visitors =397, no. of visits =1118, pgs. Viewed=1447, Hits = 2,002
- December Face book Stats = Pg. visits 16, Total reach = 250 People engaged = 6 Page likes = 3 new – Total – 192 likes
- Letters to Santa- December 8<sup>th</sup> = 6 children & 2 adult
- Christmas Craft Night-December 20 = 1 children
- Quiddler – December = 8 adults
- TechSocial – December = 4 adults.

Chairperson: ●T, Reid welcomed the newly appointed Board members and is looking forward to working together.

Member Concerns: ●Unfinished Personnel Business – December 2018

**Motion #3:** A. Cunnington motions that the 2018 Christmas bonus be given retroactively as follow;  
\$100.00 & 1 day paid holiday for the Librarian and \$100.00 to the Librarian Assistant.

Seconded by M. Herron

-CARRIED-

**Motion #4:** S. Cannon motions that the Librarian’s and the Assistant Librarian’s wage be increased by 2.5% to reflect the Canada inflation rate for 2019, effective January 1, 2019.

Seconded by M. Herron

-CARRIED-

***NEXT MEETING:*** Monday February 11, 2019 @ 7:00 p.m.

***ADJOURNMENT:*** 9:15 p.m.

**Motion # 5:** M. Herron motions to adjourn meeting at 9:15 p.m.

Seconded by J. Dolhy.

-CARRIED-

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CHAIRPERSON

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SECRETARY