

LARDER LAKE PUBLIC LIBRARY BOARD MEETING
February 11th, 2019

The regular meeting of the Larder Lake Public Library Board was held at the Library on Monday February 11, 2019 with T. Reid - chairing. The minutes are as follows:

Members Present: S. Cannon , J. Dolhy, M. Herron, L. McGuire, F. O'Connor
T. Reid – Chairperson
P. Bodick – Librarian

Called to Order: 7:00 p.m.
Minutes of January 16, 2019 distributed.

Motion #1: L. McGuire motions that the minutes of the January 16, 2019 meeting be accepted as read.
Seconded by M. Herron
-CARRIED-

BUSINESS ARISING FROM MINUTES:

Memorial Quilt: ●Names have been confirmed and are ready for submission. Board members have requested to add Nell Herron and Else Conner to the memorial quilt.

Service Canada 2019:●Application submitted January 22, 2019. Application submitted for maximum weeks and maximum hours.

Year End Report: ●Year end report for 2018 reviewed. Entry error for 2018 wages discussed. Library is now submitting budget in Excel to the municipal clerk to review to eliminate future errors.

NEW BUSINESS:

Budget- 2019: ●Submitted and reviewed with explanation of expenses. P. Bodick to submit to Municipal CAO.

Motion #2: M. Herron motions that the budget be accepted as presented.
Seconded by J. Dolhy
-CARRIED-

REPORTS:

Finance & Personnel Committee:
● Nil

Property Committee:
●Nil

Planning and Policy Committee:
●Committee members to review the “Accessible Customer Service Policy” and bring any recommendations to the March Board meeting.

Public Relations: ●All Library events are posted on the Library’s website, Facebook page and in the Municipal newsletter.

- Librarian:
- Computer use for January=10 users.
 - ILL request to Libraries- Jan. 2 searches – 2 request – 1 shipped – 0 received
 - ILL request from Libraries- Jan. 10 requests – 6 shipped –3 non-supply- 1 expired
 - Circulation stats: January = 671 – ephemeral = 239
 - Overdrive E-books: January = 24 Adult Fiction
 - Other on-line resources January = 12 sessions – 133 content views
 - CNIB: January = 1
 - WIFI in Library usage = January = 5
 - January website stats: - Unique visitors =299, no. of visits =1,260, pgs. Viewed=1,506, Hits = 1,813
 - January Facebook Stats = Pg. visits 25, Total reach = 758 People engaged = 40 Page likes = 193
 - January 24th Movie night = 5 children & 1 adult
 - Quiddler – January = 20 adults

Chairperson: ●Nil.

Member Concerns: ●Nil

NEXT MEETING: Monday March 18, 2019 @ 7:00 p.m.

ADJOURNMENT: 8:45 p.m.

Motion #3: L. McGuire motions to adjourn meeting at 8:45 p.m.
Seconded by F. O'Connor.
-CARRIED-

CHAIRPERSON

SECRETARY